Recreation Commission Meeting Minutes

Wednesday, September 9, 2026

4:30PM, City Hall Board Room

In attendance: AJ Fox (Director), Angela Luna (Administrative Coordinator), Miranda Edwards (Athletics Coordinator/Operations Manager), Alderman Threet, Dr. Prater Powell, Leslie Brasfield, Stan Rogers, Brent Parsley, Peggy Gault

1. Roll Call of Attendance
2. Approval of agenda for Wednesday, September 9, 2026. Motion to approve made by Dr. Powell, seconded by Leslie Brasfield. The motion carries.
    a. No additions made to the agenda.
    b. Approval of meeting minutes from Wednesday, August 12, 2026. Motion to approve made by Stan Rogers, seconded by Dr. Powell. The motion carries.
    c. Citizen Comments: Peggy Gault comments on the Race for the Ages event that was held at Fred Deadman Park September 3rd-7th. She states that, because this event was held throughout the park, she was unable to freely walk the grounds and is concerned that other citizens were also unable to access the park. She questions how much the organizers paid for this event and where the money received is allocated. Dir. Fox informs her that the event organizer pays the standard rental fee for the Ada Wright Center and Fred Deadman Park Shelters for the dates of the event, and that the funds are allocated into the appropriate revenue accounts within City funds.
3. Recreation Center Statistics
    a. Estimated Guest Count
        i. August 2026: 9,110
        ii. These numbers do not include those that visited the facility for a party reservation, swimming lesson, or dance class.
    b. Memberships
        i. August 2026: 2,090
        ii. The total number of memberships does not include bank draft memberships.
    c. Revenue Breakdown
        i. Daily Visit: $22,199.00
        ii. Yearly Memberships: $11,004.00
        iii. 3 Month Memberships: $733.00
        iv. 1 Month Memberships: $761.50

v. City Wellness Memberships: $761.50

4. Programs Report
    a. Muscle Madness: held August 14th from 6-8PM with a total of 45 participants; Crazy Daisies offered a protein shake booth, and Professional Therapeutic Massage offered massage sessions
        i. Next Muscle Madness event is scheduled for September 18th
    b. Homeschool P.E.: The first session of the school year was held on Wednesday, August 19th; 48 participants joined in for swimming
        i. September 2, another session of Homeschool P.E. welcomed 48 participants for kickball
        ii. Next session: September 16th, with the activity scheduled being wiffleball
    c. Members-Only Swim: held Friday, August 21st, 5:15PM-7:15PM with a total of 25 participants
    d. Sensory-Sensitive Saturday: held Saturday, August 29th, 5:15PM-7:15PM with a total of 100 participants
    e. Race for the Ages: held September 3rd-7th at Fred Deadman Park; it was the 11th consecutive year for this marathon where 148 participants completed laps around the park, with the amount of race time based on their age.
    f. Westwood Afterschool Journey Program: began September 8th with 6 participants. For this program, students are transported from Westwood Middle School to the Rec Center once a week for 30 weeks for a one-hour fitness session.
        i. The Recreation department will receive payment in the amount of $1,875.00 from grant funds obtained from Manchester City Schools
    g. Coffee County Fair Day: The Rec Center set up a booth for Senior Day at the Coffee County Fair. Rec Center employees Justin Bryan and Cindy Weber hosted this booth.
    h. Amazing Family Night: to be held on Friday, September 25 from 7-9PM; this is a free event giving all families the opportunity to enjoy Rec Center amenties such as our indoor pools, basketball courts, and racquetball courts free of charge; snacks are also provided
        i. Sponsored by DOT Foods

5. Old Business
    a. Rec Center Renovations
        i. Exterior: Volunteer Paint is currently in the process of repairing the EIFS and painting sections of the building where repairs have been made
        ii. Pools:

1. Installation of therapy pool motors, pumps, basket strainers, and valves has been completed
2. Hardware for the therapy pool's UV system has been installed; wiring of the system is still to be completed.
3. New chemical controllers for all three pools have been installed.
    a. Dr. Powell questions if we can expect more expenses for the pool after renovations are complete; Dir. Fox states that these renovations are intended to prevent bigger expenses later on.

iii. HVAC Replacements:
1. Pool Pump Room HVAC is scheduled for delivery on September 2nd to Interstate AC; installation will be scheduled after it is delivered
2. Wellness Room HVAC is currently being installed. It is expected to be warm for a few days until the new HVAC is installed and then switched on.

iv. Dir. Fox informs the board that there is roughly $38,000 remaining in the approved renovation budget.

b. Christmas Parade 2026
i. Winning theme for 2026 parade: "A Storybook Christmas."
ii. The theme was submitted by Kaitlin Clouse and chosen by the citizens of Manchester via online voting along with ballots at the Rec Center.

c. Locker Room Renovation Project: quotes have been obtained from three companies, with each recommending a different material for the proposed floor replacements:
i. Quest Mark: $109,973.00 (Cementitious Urethane)
ii. Volunteer Paint: $85,188.00 (Epoxy)
iii. Three Stone: $44,423.00 (Polyaspartic)
1. Dir. Fox informs the board of $35,000 set aside for a Rec Center vehicle that could possibly be reallocated towards the floor renovations.

iv. These quotes will go before the Budget/Finance board.

6. New Business
a. The 2nd floor hallway and the wellness/weight room will be painted; originally scheduled to be done during the annual shutdown week but as we will not be shutting the Rec Center down this year, this will be done at a later date.
b. Proposed Event: Pilates in the Park

i. Outdoor Pilates session held at Rotary Park; proposed price is $20 per person; motion to approve by Leslie Brasfield and seconded by Stan Rogers. The motion carries.

c. Tennis Tournament: Athletics Coordinator Miranda Edwards is coordinating with Steve Christopher for the Manchester Fast4 Tennis Tournament. It is currently scheduled for October 17th with a backup date of October 18th. Registrations will be done through the Rec Center, and Miranda is overseeing minor repairs to the courts to prepare for the event.

d. Healthy Active Rural Tennessee Grant: The City of Manchester was awarded $94,7000 by the TN Dept. of Health with the assistance of City grant writer Dave Capka. This grant will be used to contract with a professional service provider to create a systemwide master plan that meets or exceeds the TN Dept. of Conversation and Environment requirements for master plans.

e. Park Events:
   i. Saturday, September 12th: Opening day at Soccer Complex, Play Local Tournament at Fred Deadman/Dave King Fields, and Candy Apple Fall Festival at Fred Deadman Park.
   ii. Saturday, September 19th: Pirate Day Craft Show at Rotary Park, 10AM-4PM
   iii. Saturday, September 26th: Good Friends Music Festival at Rotary Park and Amphitheater, 3PM-10PM

7. Items from Rec Commission:
   a. Dr. Powell makes a motion for Brent Parsley to remain Chairman of the Board for the Recreation Commission; motion is seconded by Leslie Brasfield. The motion carries.
   b. Next Commission meeting is scheduled for Wednesday, October 14th at 4:30 in the City Hall Board Room
8. Adjournment

Respectfully Submitted,

Angela Luna

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